2018 National Symposium NCMA – NNSY Chapter Report
Chapter Officers

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• 2nd Vice President
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• 1st Vice President
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• President
  • Bill Welch
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CY 2018-2019 NCMA – NNSY Chapter Officers (from left to right): Danielle del Rosario (Secretary), Roy Gunzelman (Treasurer), Danny Mangum (2nd Vice President), Bill Welch (President), and Nichole Peterson (1st Vice President).
Chapter Information

Meeting Particulars

- **Meeting Cadence**
  - Monthly Membership Meetings, usually the second Wednesday of the month.
  - Monthly Board of Directors (BoD), Officer & Committee Chair Meetings, usually first Tuesday of the month.

- **Typical Attendance**
  - Membership Meetings - 50 to 60 members and guests (CY2018 average is 55).
  - BoD, Officer & Committee Chair Meetings – 8 to 10 BoD, Officers and Committee Chairs.

- **Meals** – Subs, spaghetti, pizza, and fried chicken, plus some seasonal favorites (for example, March – Corned Beef and Cabbage; November – Turkey and trimmings)

• **Membership**
  - **Regular** = 192
  - **Associate** = 31
  - **Emeritus** = 134
  - **Honorary** = 6

• **Dues Structure**
  - Payroll Deduction (most members) $5/bi-weekly pay period (~$125/yr).
  - Some members pay in cash / check.
Chapter Committees

• Awards and Recognition
  ▪ Michelle Klenow (michelle.klenow@navy.mil)
  ▪ (757) 396-3353

• Brass-Wheel Golf Tournament
  ▪ Jeff Saniano (jeffrey.saniano@navy.mil)
  ▪ (757) 374-1536

• Good and Welfare
  ▪ Andrew Kirby (andrew.kirby@navy.mil)
  ▪ (757) 641-2043

• Membership
  ▪ Jake Bosco (jacob.bosco@navy.mil)
  ▪ (757) 377-4768

• Outreach
  ▪ Valerie Fulwood (valerie.fulwood@navy.mil)
  ▪ (757) 396-3814

• Professional Development
  ▪ Danielle Larrew (danielle.larrew@navy.mil)
  ▪ (757) 374-6703

• Retirement Recognition / Communication
  ▪ Tom Colasurdo (thomas.colasurdo@navy.mil)
  ▪ (757) 396-3970

• Scholastic Scholarships and Grants
  ▪ George Gillespie (harvey.gillespie@navy.mil)
  ▪ (757) 396-9686

• Social Events
  ▪ Ursula Richardson (ursula.richardson@navy.mil)
  ▪ (757) 396-0928

• Social Media
  ▪ Shayne Hensley (william.s.hensley@navy.mil)
  ▪ (757) 396-0928

• WebMaster
  ▪ Cassi Gray (cassi.gray@navy.mil)
  ▪ (757) 396-0928
Chapter Committee Chairs

**Back Row:** George Gillespie, Scholarships; Valerie Fulwood, Community Outreach; Danielle del Rosario, Secretary; Michelle Klenow, Awards and Recognition; Bill Welch, President.

**Front Row:** Shayne Hensley, Social Media; Cassi Gray, Webmaster; Ursula Richardson, Social Events; Nicky Peterson, 1st Vice President; Danny Mangum, 2nd Vice President; Roy Gunzelman, Treasurer

**Not Shown:** Jeff Saniano, Brass Wheel; Carolyn Parish, Bylaws; Andrew Kirby, Good & Welfare; Jake Bosco, Membership; Danie Larrew, Professional Development; Tom Colasurdo, Retirements; and Jimmy Broom, Speaker Selection.
Develop Leaders
Leadership Development Activity #1 - Small Team Leadership Seminars

• Conducted Small Team Leader Seminars as an opportunity to discuss, refresh and reinforce basic leadership principles regarding ownership of work, empowerment and accountability.

• 19 October 2017 – Initial Seminar. CAPT Brown provided opening comments. Sixteen members attended.

• 25 January 2018 – Second session, 15 members and non-members attended.

• 17 April 2018 – Third session, focused on Coaching, Counseling, and Mentoring. Twenty members and non-members attended.
Leader Development Event #2 – Sponsored Training Sessions on Providing Feedback & “New Beginnings”

- In collaboration with our Code 1103 Diversity and Inclusion Office, NCMA sponsored nine 1-hour training sessions over 3 days. These sessions reinforced previous training on providing feedback to employees.
- Training focused on tools for providing feedback and included a few videos to illustrate appropriate points.
- Conducted 3 sessions on each of the following days: 13 Mar 18, 16 Mar 18, and 20 Mar 18.
- Trained 454 NNSY Leaders, this includes first-line Supervisors and above, NCMA members and non-members.
Leader Development Event #3 – Sponsored NCMA Scholarships

- For 2017, NCMA Sponsored 4 new scholarships – that’s three 1-year and one 4-year scholarships. We also continued to support 3 additional 4-year scholarships from 2014, 2015 & 2016. Our total scholarship pay-out for 2017 was $3500, supporting 7 scholarships.

- For 2018, NCMA will again sponsor 4 local chapter (three 1-year and one 4-year) scholarships. In addition, we will add 1 NCMA – National scholarship. Lastly, NCMA will also continue to support 4 additional 4-year scholarships from 2014 (final year), 2015, 2016 and 2017. Our total scholarship pay-out for 2018 will be $4500, supporting 9 scholarships.
Chapter Growth and Development
Chapter Growth and Development – Membership Growth

• NNSY Block Party (June 2017) – NCMA had an Tent and Table station at our NNSY Block Party. NCMA Officers & members met with personnel who dropped by, talked about NCMA and signed up 13 new members.

• Our Fall 2017 Membership Drives awarded $75 to the Sponsor & $50 to the new Member. Our Spring 2018 Membership Drive will award free admission to our Brass Wheel Golf Tournament & Christmas Party.

• NCMA Gear – working with Corporate Casuals (www.corporatecasuals.com), we’ve uploaded our NCMA logo and made this available to membership to purchase shirts & jackets.
Chapter Growth and Development - Networking

• Since October 2017, NCMA participates in NNSY Cultural Awareness and Resource Employees (CARE) Team monthly meetings and coordination efforts. These meetings connect NCMA with Employee Resource Groups (ERGs) and other associations (NAS, FWP & FMA).

• Our normal NCMA Monthly meetings provide a networking opportunity for members to meet and discuss issues pertinent to NNSY. We also open our lunchroom to members for use and meetings.

• Re-started Monthly NCMA Newsletter to improve communications and keep members aware of NCMA Navy, Command, & Community support opportunities.
Chapter Growth and Development - Recognize Excellence

- Manage-Mint Awards (9 – 10 months out of the year) for Managers who demonstrate NCMA Model Behaviors – Certificate with box of Tic-Tacs (mints) and a $10 Gift Card from MWR.

- Quarterly Workforce Warrior Award for Production or Support Personnel who go above and beyond their jobs to get work done – Certificate and $100 cash.

- Annual Administrative Professional Award (partnered with NAS) to recognize the top Administrative Professional at NNSY.

- Manager of the Year is selected from Manage-mint winners and recognized on a perpetual plaque.

- Member of the Year selected from all members.
Increase Reach
Increase Reach – Support Local Communities

• Cradock Community Project – Restoration of a Memorial honoring the War Dead of Norfolk County dedicated July 4, 1929.

• Southeastern Foodbank Assistance Events (8/12/2017 & 3/03/2018) – Members stocked the shelves, prepared mobile pantry bags and backpack lunches.

• Provided Volunteers for other local community events including: St Mary’s Home Annual Fund-raiser and the annual City of Portsmouth Santa Shuffle.

• Provide Volunteers for Local Community STEM and Learning Events including: MATE Mid-Atlantic Regional Competition for Remotely Operated Vehicles, Cub/Boy Scout STEM Day at Nauticus, Girl Scout STEAM Night at Nauticus, Read Across America and others.
Increase Reach – Support Command Initiatives

- NNSY Family Day – NCMA Officers manned a table at Family Day to talk about NCMA and support the command.
- NNSY 250th Anniversary Celebration – Flag Challenge: NCMA coordinated flying an NCMA-sponsored US Flag at 15 different commands for our 250th Anniversary Time Capsule.
- First Line Supervisor Graduation and Hard-hat Ceremony – NCMA attends and purchases refreshments.
- Time in Service Awards and other volunteer events – NCMA provides volunteers and refreshments.
- Martin Luther King Jr. Memorial Day celebration – NCMA provides volunteers.
Increase Reach – Charitable Causes

- Annual Christmas Charities – Edmarc & Oasis – Each year NCMA re-affirms our commitment to the local community through generous donations from our members.

- Brass – Wheel Golf Tournament – Our annual competition between Civilians and Military with proceeds donated to Edmarc.

- NCMA – NNSY also generously supports STEM efforts through the Nauticus Foundation, who sponsors STEM and ROV competitions.

- NCMA – NNSY assists our Shipyard Family with a special grant provided to NNSY family member with special needs child to facilitate remote-learning (and advance diploma).
Strengthen Influence
Strengthen Influence - Strengthen Relationships NAVY

• NCMA – NNSY works to improve relations by inviting our Navy Leadership to speak with members in our monthly meetings. Past guests include: Command Master Chief Michael Reese, Shipyard Commander Scott Brown, and other senior Naval Leaders and Ship COs.

• Each year our Brass – Wheel Golf Tournament pits Naval Leadership (Brass) versus our Civilian Leadership (Wheels) in a friendly golf competition.

• NCMA – NNSY supports and honors our Military as part of our annual Memorial Day celebration.
Strengthen Influence-
Strengthen Relationships
Community Leaders

Our community support project to restore a local memorial will culminate in a re-dedication ceremony on 5/4/2018 involving the local Cradock Civic League Leaders, Portsmouth Mayor and other City Leaders and representatives from our Shipyard, including the Shipyard Commander, Production Department representatives and NCMA – NNSY Officers. Cradock Civic League will recognize NCMA – NNSY and Shipyard Volunteers for their efforts restoring this memorial.
Summary

• Best Thing(s) to Share
  ▪ Increase Reach - Command Support: NCMA Efforts for NNSY’s 250th Anniversary / Flag Challenge
  ▪ Develop Leaders: Small Team Leadership Seminars were a hit
  ▪ Strengthen Influence – Community: Cradock Community Project
  ▪ Chapter Development: Recognizing Excellence

• Biggest Problems
  ▪ Co-Op Management of our NCMA Lunchroom
  ▪ Increasing dues from $4 to $5 per pay period
  ▪ Member Involvement in Events